

Disability Access Committee Meeting
Monday, July 15, 2024 – 2:30 to 3:30 p.m.

Teams Meeting

AGENDA/MINUTES

Agenda Item	Person Responsible	Status
Welcome and Call to Order	Marcanne Lynch	I/D
Consent Agenda: <ul style="list-style-type: none"> 7/15/2024 Agenda 5/20/2024 Minutes 	Marcanne Lynch	I/D/A
<ul style="list-style-type: none"> Marcanne Lynch called the meeting to order at 2:36 pm. In attendance: Marcanne Lynch, Toni Reimers, Sara Bath, Eric Kress, Vonnie Stewart-Kai and Reggie McDade. Reggie McDade motioned to approve the 5/20/24 minutes. Toni Reimers seconded. Ayes: All. Vonnie Stewart-Kai motioned to approve the 7/15/24 agenda. Reggie McDade seconded. Ayes: All. 		
Program Updates/Announcements: <ul style="list-style-type: none"> One Stop Operator Equal Opportunity Officer Title IV Voc Rehab (TABLED) Title IV Dept for the Blind NDEAM 	Sara Bath Reggie McDade Kathy Davis Toni or Rebekkah Sara Bath	I/D
<ul style="list-style-type: none"> Sara Bath One Stop Operator report/NDEAM: Working with the state DAC committee to create best practices for local committees for committee structure and function. They are also creating a format for the NDEAM month activities to support local events and coordination. Reggie McDade Equal Opportunity report: Commented on participating in the “Right to Read” screening and other youth collaborations in the community. Toni Reimers Dept for the Blind report: Shared a success story working with a client and utilizing the IowaWORKS center. She commended Sofie and Nick, IowaWORKS staff members for their efforts. 		
Agenda: <ul style="list-style-type: none"> Harkin Institute Assessment Disability Navigator Proposal 	Eric Kress Eric Kress	I/D I/D
<ul style="list-style-type: none"> Sara Bath shared the Harkin Institute’s Accessibility Assessment for the IowaWORKS Des Moines office. High level discussion took place over the approach to continuous improvement of the center. Sara will update an action plan for the assessment and share with appropriate stakeholders; including the facility lease holder and landlord. Eric Kress shared a draft of a Disability Navigator position that would be funded through the Title I provider. Discussion occurred around the focus of the position, and other roles that it will with at the IowaWORKS center. Volunteers provided feedback to the job description. Eric will schedule a meeting with representatives from other core partners to discuss the position’s design, strategy and implementation. 		
Wrap Up and Adjourn	Marcanne Lynch	I/D/A
Marcanne Lynch adjourned the meeting at 3:34 pm.		



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