

Central Iowa Workforce Development Board
QUARTERLY BOARD MEETING

Thursday, August 1, 2024 – 8:00 a.m. to 10:00 a.m.

In-Person: IowaWORKS Center, 200 Army Post Road, Des Moines

AGENDA/ MINUTES

Agenda Item	Person Responsible	Status
<p>Welcome and Call to Order</p> <ul style="list-style-type: none"> • 8 am to 9 am – Board Business • 9 am to 10 am – Dislocated Worker Strategy Session 	Stacy Sime	I
<ul style="list-style-type: none"> • <i>Stacy Sime called the meeting to order at 8:00 am.</i> • <i>CIWD Board Members in attendance: Stacy Sime, William Berning, Rob Denson, Matt Gaalaas, Tom Hayes, Amy Landas, Paula Martinez, Abigail Miller, Lana Pol, Jeremy Dyvig, Michelle Seibert, and Teri Vos. Prospective Board Member: Megan Crawford.</i> • <i>Chief Elected Officials for Central Iowa: Lisa Heddens and Heather Stancil.</i> • <i>CIWD Board Service Providers and System Staff: Eric Kress, Reginald McDade, Sara Bath, Chad Pierce, Vonnie Stewart-Kai, Heather Brooks, Alejandra Sinecio, Samantha Marlaat.</i> • <i>Other guests: Eddie Diaz, Stephanie Moris.</i> 		
<p>Consent Agenda</p> <ol style="list-style-type: none"> 1. Full Board Meetings <ol style="list-style-type: none"> a. 8/1/24 - Agenda b. 4/11/24 - Minutes 2. Executive Committee <ol style="list-style-type: none"> a. 5/28/24 - Approved Minutes b. 7/23/24 - Draft Minutes 3. Finance Committee <ol style="list-style-type: none"> a. 5/23/24 - Approved Minutes b. 7/18/24 - Draft Minutes 4. Planning and Operations Committee <ol style="list-style-type: none"> a. 5/24/24 - Approved Minutes b. 7/19/24 - Draft Minutes 5. Youth Committee <ol style="list-style-type: none"> a. 5/21/24 - Approved Minutes b. 7/18/24 - Draft Minutes 6. Disability Access Committee <ol style="list-style-type: none"> a. 5/20/24 - Approved Minutes b. 7/15/24 - Draft Minutes 7. WIOA Title I Performance Metrics – 3rd Quarter 8. June 2024 Financial Report(s) - year end pending* <ol style="list-style-type: none"> a. Program b. Administration c. Legacy Fund (Ticket) 9. 2024 Board and Committee Calendar 	Stacy Sime	I/D/A

<ul style="list-style-type: none"> • <i>Paula Martinez motioned for approval of the consent agenda. Tom Hayes seconded. Ayes: All.</i> 										
Reports <ol style="list-style-type: none"> Chief Lead Elected Official (CLEO) Happenings Compliance and Administration <ol style="list-style-type: none"> State Monitoring Closed MOU/IFA Update Local Plan Provisional Status Program <ol style="list-style-type: none"> Executive Director One Stop Operations Title I Program Scorecard – 7/1/24 	Eric Kress Eric Kress Eric Kress	I/D I/D I/D								
Board Action <ol style="list-style-type: none"> Approve PY24 Budget Board Officers <ol style="list-style-type: none"> Recommend Chair to Chief Elected Board Vote on Vice-Chair, Secretary IFA/MOU - approval of Chair to sign 			Michelle Seibert Amy Landas Stacy Sime	I/D/A I/D/A I/D/A						
<ul style="list-style-type: none"> • <i>Stacy Sime asked for any objections for approval of the PY24 budget as recommended by Finance and Executive Committee. None.</i> • <i>Tom Hayes motioned to nominate Stacy Sime to the Chief Elected Board to serve another term as board chair. Paula Martinez seconded. Ayes: All.</i> • <i>Paula Martinez motioned to appoint Amy Landas vice-chair and Michelle Seibert secretary/treasurer for the board. Tom Hayes seconded: Ayes all.</i> • <i>Michelle Seibert motioned for Stacy Sime to execute the MOU/IFA on behalf of the board. Paula Martinez seconded. Ayes: All.</i> 										
Workforce Education - Rapid Response Trends - Planning Purpose: To Gather information to assist business consultants, Title 1 provider, board, and individual members to more clearly identify their roles and provide clarity on the impact these roles can have. Approach: Interactive, Engagement, Actionable Results Time 60 minutes	T. Waldmann-Williams Eric Kress	I/D								
<table border="1"> <thead> <tr> <th>Time/Total Time</th> <th>Description</th> </tr> </thead> <tbody> <tr> <td>1 m</td> <td>Purpose, Approach, Expected Outcomes</td> </tr> <tr> <td>4 m /5</td> <td>Education: Major Emphasis: Layoffs</td> </tr> <tr> <td>10/20 m</td> <td>Large Group Exercise: What is the peripheral or chain industries organizations that will be or could be affected? What counties will be impacted?</td> </tr> </tbody> </table>	Time/Total Time	Description	1 m	Purpose, Approach, Expected Outcomes	4 m /5	Education: Major Emphasis: Layoffs	10/20 m	Large Group Exercise: What is the peripheral or chain industries organizations that will be or could be affected? What counties will be impacted?		
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15/25	Education: Challenge - Competencies needed (Due to Diversity – many of the workers do not have digital literacy and use of English language.		
10/35	Large Group Exercise: How and Who can assist with the challenge? What would be an expected outcome? How would you like to see this measured?		
3 / 38	Education: Many businesses and organizations do not know how to work with immigrants – what’s the dilemma here?		
10 /48	Large Group Exercise: Explore the approaches each of us and others can take to build awareness and ability to hire immigrants> What can you do?		
5/53	Unemployment Insurance DILEMMA		
5/58	What are crazy ideas on how to remove this challenge?		
2/60	WRAP UP EVALUATION (1 word)		
Adjournment		Stacy Sime	I/D/A