

**Central Iowa Workforce Development Board  
QUARTERLY BOARD MEETING**

Thursday, November 14, 2024 – 8:00 a.m. to 10:00 a.m.

In-Person: IowaWORKS Center, 200 Army Post Road, Des Moines

<https://us02web.zoom.us/j/82859533208?pwd=08x57HbC0msuz81aUELuDrD72NoUGH.1>

**AGENDA**

Agenda Item	Person Responsible	Status
<p><b>Welcome and Call to Order</b></p> <ul style="list-style-type: none"> <li>• 8 am to 8:45 am – Board Business</li> <li>• 8:45 am to 9:40 am – Working Session</li> <li>• 9:40-10am - Closed Session</li> </ul>	Stacy Sime	I
<p><b>Consent Agenda</b></p> <ol style="list-style-type: none"> <li>1. Full Board Meetings               <ol style="list-style-type: none"> <li>a. 11/14/24 - Agenda</li> <li>b. 8/1/24 - Minutes</li> </ol> </li> <li>2. Executive Committee               <ol style="list-style-type: none"> <li>a. 9/24/24 - Approved Minutes</li> <li>b. 10/29/24 - Draft Minutes</li> </ol> </li> <li>3. Finance Committee               <ol style="list-style-type: none"> <li>a. 9/19/24 - Approved Minutes</li> <li>b. 10/31/24 - Draft Minutes</li> </ol> </li> <li>4. Planning and Operations Committee               <ol style="list-style-type: none"> <li>a. 9/20/24 - Approved Minutes</li> <li>b. 10/25/24 - Draft Minutes</li> </ol> </li> <li>5. Youth Committee               <ol style="list-style-type: none"> <li>a. 9/19/24 - Notes</li> <li>b. 10/24/24 - Notes</li> </ol> </li> <li>6. Disability Access Committee               <ol style="list-style-type: none"> <li>a. 9/16/24 - Approved Minutes</li> <li>b. 10/21/24 - Draft Minutes</li> </ol> </li> <li>7. WIOA Title I Performance Metrics – PY23 Final</li> <li>8. September 2024 Financial Report(s)               <ol style="list-style-type: none"> <li>a. Year End Close Out - PY23</li> <li>b. Program – PY24 Current month</li> <li>c. Administration – PY24 Current month</li> <li>d. Legacy Fund - Current Balance</li> </ol> </li> <li>9. 2024 Board and Committee Calendar</li> <li>10. Compliance Notifications               <ol style="list-style-type: none"> <li>a. Negotiated Local Performance Metrics</li> <li>b. On-Site Monitoring</li> <li>c. Board Biennial Certification</li> <li>d. Local Plan Approval Notification</li> </ol> </li> </ol>	Stacy Sime	I/D/A

<p><b>Board Reports</b></p> <ol style="list-style-type: none"> <li>1. Administration / Chief Elected Officials Updates             <ol style="list-style-type: none"> <li>a. Chief Lead Elected Official (CLEO)</li> <li>b. Local Grant Recipient/Administrative Entity</li> <li>c. Shared Liability Update</li> </ol> </li> <li>2. Motion of Support – Mid-Iowa Planning Alliance</li> <li>3. Program             <ol style="list-style-type: none"> <li>a. One Stop Operations</li> <li>b. Title I Adult and Dislocated Worker</li> <li>c. Title I Youth and Young Adult</li> </ol> </li> <li>4. Board Staff             <ol style="list-style-type: none"> <li>a. Communications Strategy</li> <li>b. Title I Economic Impact Study Ad Hoc Group</li> <li>c. Dashboard for PY24</li> </ol> </li> </ol>	<p>Eric Kress</p> <p>Stacy Sime</p> <p>Sara Bath Heather Brooks Samanthya Marlatt</p> <p>Eric Kress and Rebekah Brandmeyer</p>	<p>I/D</p> <p>I/D/A</p> <p>I/D</p> <p>I/D</p>
<p><b>Work Session</b></p>		
<ol style="list-style-type: none"> <li>1. Recap of Dec 23 Strategic Planning Meeting – Where are we today?</li> <li>2. Incumbent Worker Training Program Education and Discussion</li> <li>3. Approve Incumbent Worker Training Policy</li> <li>4. Spotlight- Intergrated Education and Training</li> </ol>	<p>Eric Kress</p> <p>Eric Kress</p> <p>Stacy Sime</p> <p>Michelle Schott/ Heather Brooks</p>	<p>I/D</p> <p>I/D</p> <p>I/D/A</p> <p>I/D</p>
<p><b>Closed Session</b></p> <ol style="list-style-type: none"> <li>1. Executive Director Appraisal and Wage Recommendation</li> </ol>	<p>Stacy Sime</p>	<p>I/D/A</p>
<p><b>Adjournment</b></p>	<p>Stacy Sime</p>	<p>I/D/A</p>