

## Executive Committee Meeting

Tuesday, July 23, 2024 – 7:30 a.m. to 8:30 a.m.

### AGENDA/Minutes

Agenda Item	Person Responsible	Status
I. Call to Order II. Approve 7/23/24 Agenda III. Approve 5/28/24 Minutes	Stacy Sime  Stacy Sime	I/D I/D/A I/D/A
<ul style="list-style-type: none"> <li>• <i>Stacy Sime called the meeting to order at 7:32 am.</i></li> <li>• <i>In attendance: Stacy Sime, Michelle Seibert, Amy Landas, and Eric Kress.</i></li> <li>• <i>Michelle Seibert motioned to approve the 7/23/24 agenda and 5/28/24 minutes. Amy Landas seconded. Ayes: All.</i></li> </ul>		
Reports I. State Compliance <ul style="list-style-type: none"> <li>a. Local Plan Conditional Status Update</li> <li>b. State Monitoring Closed</li> <li>c. <a href="#">Infrastructure Funding Agreement Status Update</a></li> <li>d. Title I Transition</li> </ul> II. Continuous Improvement Updates <ul style="list-style-type: none"> <li>a. Economic Impact Study</li> <li>b. Atlas One-Stop Operator Portal Implementation</li> <li>c. Communications Strategy</li> </ul>	Eric Kress       Eric Kress	I/D
<p><i>Eric Kress provided the following updates:</i></p> <ul style="list-style-type: none"> <li>• <i>Additional technical assistance with state workforce services is scheduled for 7/30/24 for additional revision to the local plan. It is still in conditionally approved status.</i></li> <li>• <i>State Monitoring for PY23 has been completed and resolved.</i></li> <li>• <i>The IFA and MOU for the IowaWORKS Des Moines One Stop Center is in the signature distribution stage.</i></li> <li>• <i>Title I transition is in the onboarding stage for the new providers and close out stage for previous. No concerns brought forward.</i></li> <li>• <i>The Title I Economic Impact study was presented on July 19 via Zoom, and the full report e-mailed out. It is appropriate and encouraged to share with other stakeholders.</i></li> <li>• <i>The Atlas One Stop Portal is still in the implementation stage. Eric is monitoring with Sara Bath the key project lead. There have been some hiccups, but not yet to the degree that requires board attention.</i></li> <li>• <i>The Communications Assessment efforts is near completion of a mapping exercise.</i></li> </ul>		
Action and Discussion <ol style="list-style-type: none"> <li>Budget Recommendation from Finance Committee</li> <li>Non-Profit incorporation Charter Members</li> <li>Board Meeting Preparation               <ol style="list-style-type: none"> <li>Officers</li> </ol> </li> <li>Scorecard Review/Revision</li> </ol>	Michelle Seibert Eric Kress Stacy Sime Eric Kress	I/D/A I/D I/D I/D

- *Michelle Seibert recommended the PY24 administration and program budget as presented to go the full board for approval. Amy Landas seconded. Ayes: All.*
- *A Title I contract addendum for Dislocated Worker services should be created to award additional budgeted DW funds to National ABLE, Inc that were not included in the original contract.*
- *Eric Kress will notify the board of the upcoming nomination and election of Chair, Vice-Chair, and Secretary for the next year. Action will take place at the 8/1/24 full board meeting.*
- *The Board Meeting agenda for 8/1/24 was further discussed.*

Wrap Up and Adjourn	Stacy Sime	I/D/A
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